



# Maple Leaf Lawn Bowling Club

## Annual General Meeting Minutes

### March 21, 2018

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1. Call to Order at 10:35. President Jan Collings declared Notice of the meeting was properly posted and a quorum was present.
2. Minutes:
  - a. President Jan Collings advised that the Minutes of the March 22, 2017 AGM had been approved by the board at the March 27, 2017 meeting.
  - b. President Jan Collings called the following motion: **Be It Resolved That** the Board be authorized to approve the minutes of the AGM at their next meeting. Moved; Pat McEvoy, Seconded Tony Stam: **Carried**
3. Officer Reports:
  - a. President Jan Collings
    - Nearing the end of a busy season and have had a great time with a mix of daily jitney's, tournaments, fun days and friendlies. The Super Seniors Day went well and 2 games were completed after 2 years of bad weather. Thanks to all who contributed especially Joan Heywood, Francine Beal and all who donated food and prizes.
    - Our Fun Day was run by Bertie Henry and Alice MacLean who deserve a Thank You along with Miles and Pat McEvoy for a great job with Last Bowler Standing.
    - Leads and Vices Fixed League is another opportunity for leads and vices to develop their game and play different positions. Thanks to Bill Scott for organizing this.
    - Our coaching sessions were excellent this year. Thanks to all of the coaches for their time and commitment.
    - Thanks to Alice MacLean for filling in for Carole Mills in the position of Tournament Committee Chair.
    - The Salvation Army Food Drive again had a record donation. Thank you to the coordinator Mary-Louise Matthews the volunteers and everyone who donated.
    - This year we will be presenting donation checks to the Maple Leaf Office, the Communications Club and Channel 195 at the April homeowners meeting.
    - We are anticipating a brand new bowling green and crossing our fingers that all goes well for startup in November.
    - Thank You to Mike Comba for his many years' service as greens chairperson. His knowledge and commitment has benefited the club greatly. We would like to Thank Brian Butler for agreeing to step into this position next year.
  - b. Secretary Phyllis Dalgleish
    - First year on the executive has been very educational & learned a lot.
    - First experience of sending out the yearly calendar met with some objections about using a new Email service. It has worked well being able to send emails with pictures, attachments and more polished messages.

- Have done minutes of all the Board of Directors meetings in an updated format, sent compassionate cards to members as needed and assisted with the business letters we needed to send out.
- Designed an unofficial logo the we've been using on most of our correspondence
- Still have room to grow in modernizing our web page, but one step at a time

c. Treasurer Jim Judge

- Presented the Financial Report for the year 2017-2018.
- **The letter from our Auditor Bill Ostapchuk was read:** "I have audited the financial statements of the Maple Leaf Lawn Bowling Club for the 12 months ending February 28, 2018, the transactions and bank balance as at February 28, 2018. My audit included a review of the financial records, documentation supporting the receipts and disbursements and bank statements. In my opinion the financial statement presents fairly, in all material respects, the financial results for the period ending February 28, 2018".
- As most of you know this financial statement is for the year March 1, 2017 to February 28, 2018 so it does not represent what we call a season here at Maple Leaf and that can cause a bit of confusion.

Bank Balance Mar 1-17	\$ 7725.78
Revenue	Expenses
Membership                   \$ 6125.00	Training/Admin.                   92.97
Storage Fees                   315.00	Property Maintenance           499.52
Tournaments                   945.00	Greens Upkeep                   245.00
Bowling Supplies Income   764.00	Trophies                           519.09
Visitor Donations           370.00	Donations                       2400.00
Special Events <u>320.00</u>	Social Events                   1563.14
Total Income               \$ 8839.00	Special Events                   389.17
	State Taxes                       105.06
Net Income                   \$ 2456.82	Bowling Supplies Purchased <u>568.23</u>
	Total Expenses               6382.18

ASSETS

Bank Balance Feb 25/18	10,221.23
Cash	8.85
Inventory	<u>161.10</u>
Total	\$ 10,391.18

- Income for the period was up approximately \$650.00, helped by some extra income from storage fees, an increase in bowling supply income, and a slight increase in membership and visitor fees. Our expenses were up approximately \$400 with just slight increases in a few categories. Our Net Income was up by \$388.55 over the previous year.
- We had a healthy Bank Balance as of March 1, 2018 of \$10,221.23
- Thanks to Corrine Brownridge not only for her past work in the position but also for her help in a making a smooth transition to a new person

**Be It Resolved That** the audited financial statement be accepted as presented.  
 Moved: Jim Judge, Seconded Mary-Louise Matthews **Carried** .

- The budget for 2018-2019 was presented as follows.

**2018 – 2019 Proposed Budget**

<u>Revenue</u>		<u>Expenses</u>	
Membership	\$ 5825.00	Training/Admin.	200.00
Storage Fees	300.00	Property Maintenance	1500.00
Tournaments	950.00	Greens Upkeep	350.00
Visitor Donations	350.00	Equipment	1700.00
Bowling Supplies	600.00	Trophies	550.00
Special Events	<u>300.00</u>	Donations	400.00
Total Income	\$ 8325.00	Social Events	1800.00
		Special Events	400.00
		Bowling Supplies Purchased	600.00
		State Taxes	<u>120.00</u>
Projected Net Income	\$705.00	Total Expenses	7620.00

- The figures are based on a membership of 125 regular members, 20 social members, and the same tournaments & events as this year. On the expense side we are budgeting for replacement of the umbrellas and backboards. Because of this we are decreasing our donations by \$2000.00. This should leave us a contingency of approximately \$700.00
- **Be It Resolved That** the proposed budget be accepted as presented. Moved: Jim Judge, Seconded Vince Beal **Carried**
- Approval of auditor for year 2018-19 **Be It Resolved That** Bill Ostapchuk be appointed Auditor for 2018-19. Moved: Jim Judge, Seconded Jerry MacLean, **Carried**

d. Past President Bertie Henry

- As Past President I chaired the Rating and Nomination Committees, as well as being an active member of the Executive. I assisted with tournament draws and organization of tournaments, when required, as well as being responsible for getting the 16 tournament trophies and 42 keepers' trophies engraved.
- I was instrumental in revising the Club Bylaws which you will be asked to approve today..
- As required by our Bylaws the 'Amendments to the Bylaws' were posted on the appropriate notice board at least 10 days prior to AGM, as well as being circulated by email to all members. The changes include making the bylaws gender neutral, clarifying some of the language used, changing the term of office for the Executive Committee from 1 year to 2 years and opens the possibility that the roles of Secretary and Treasurer could be held by the same person. These changes will give increased continuity and flexibility to the Executive. The floor was opened for questions:
  1. Concern was raised about the possibility of combining the Secretary and Treasurer roles. Bertie explained that the change used the word may, not will and that it was to allow flexibility for a short period of time in case something happened to one or the other.

2. Concern was raised about changing the term of office from one year to 2 years, making it too long a time that someone would be in office. Bertie replied that a person can resign at any time and that a two-year term gives people more of a chance to implement any new ideas they may have.
3. Question was raised about why a sentence was removed under Board Duties and Powers. Bertie responded that after consulting with several people, it appeared that the sentence did not have any relevance or purpose and therefore there did not seem to be any reason for keeping it.
4. Under Membership Policy, question was raised about an investigation being done by 2 members of the Board. Bertie explained that it was to clarify what was to happen in case an investigation was needed. Bertie stressed that the investigation by 2 members of the Board was to gather the facts, not to reach a decision. The facts would then be presented to the Board who would decide what action should be taken.

**Be It Resolved That** the Amendments to the Bylaws be accepted as presented.  
Moved: Bertie Henry, Seconded Dale Struthers ***Carried with required majority***

#### 4. Standing Committee Reports:

##### a. Greens Committee

Mike Comba

- Thanks to Jerry Leek and his draw masters for setting up the rink heads and filling out the recording sheets. Green use was down this year by about 250 games compared to our average amount of play. Some of this was a lack of record keeping but the reason for the decrease is not known given our membership is about the same.
- The bowling green is scheduled to be re-grassed as part of the golf course rejuvenation project. This may take place any time after April 1<sup>st</sup>. The expectation is that the removal will be around April 15<sup>th</sup>. We can continue to play on a day-to-day basis, until the contractor begins work.
- The green will be lowered to its original height and the concrete plinth barrier will be recovered with outdoor carpet. The Club's written request and follow up meetings with the Corporation for them to replace the ditch boards during construction was denied. This left the Club in the position of paying for the materials to have the boards replaced. It was decided to proceed in this manner as the alternative of not replacing the boards would be negligent on our part.
- I would like to announce that the Milton-Maple Leaf get together will be on Tuesday, August the 14th. Notice to go out by email near the end of June.
- On a closing note I will be stepping down as the green advisor, and to say it has been my privilege to serve you for over 11 years. I think we are all looking forward to next year, a new green surface and perhaps a level one.

##### b. Property Committee

Gary Campbell

- Thanks to Don Heywood, Dave Ackland, Gerry MacLean, Russell Snider and Fred Cockburn for helping with the Christmas decorations.
- We have purchased new umbrellas and thanks to Jack Reid the cost was less than we expected by using Amazon
- We have asked the ML Board twice to replace the vertical boards while they do the surface of the green. They have refused. The horizontal boards will be given to the Bocce Club.

c. Tournament Committee Alice MacLean for Carole Mills

- 12 Tournaments were held this season including men's and singles. Ken Catherwood and Mary Lewis were available to help Bertie with the singles, as he ran those. Markers were most willing when called upon.
- Special event days were Fun Day and Super Seniors, which tournament head helped with making up the teams and doing the scoring.
- Carole had the tournament committee in place before she left, and the committee was Bill Scott, Dave Ackland, Shirley Judge, Pat McEvoy, past president Bertie Henry. President Jan Collings was invited to sit in on the draws as often as she could, along with myself filling in in Carole's absence. I want to say a big Thank You not only to my committee, but also to the bowlers for making the season trouble free. Thanks for your good sportsmanship. Tournament bowling is not for everyone however it was great to see so many new bowlers taking part in some of the events.

d. Membership Committee Mary Louise Mathews

- Membership Numbers

	This time last year	This Year
Bowling Members	126	130
Social Members	24	21
New Members	18	21
Total Members	150	151

- Our membership consists of 78 females and 73 males

e. Social Committee Pat McEvoy

- Another great year of bowling and eating and drinking and socializing. We now have on our calendar morning social bowling on Thanksgiving, Christmas and New Year's Day. We also have pot lucks, friendlies and Last Bowler Standing and 2 BBQ lunches. There were lots of opportunities to enjoy food & drink and bowling. I have to thank all the volunteers who help during the season. Special thanks go to Miles, Ev Fountain, Tweet Munshaw, Bruce & Lenore Frost, Beth Catherwood, Carole & Al Misenor, Jack & Vilda Reid.
- Next season will see a few new events. I especially want to tell you about Party in the Park. Next season this will be Mardi Gras in the Park and held in March. The lawn bowling club is organizing and running this event. This will be great fun for the park but also a great fund raiser for us. Apart from having Jack sell fruit pies we will get the gate money. There are some expenses but it will be a good day. We have an organizing committee with 4 of us: myself, Bertie Henry, Gary Campbell, Jim Judge and we are going to need lots of you to help and support us. Looking forward to another great season.

f. Chief Drawmaster Jerry Leek

- Thank You to all the draw masters and thank you to Mary-Louise Matthews for the tag system.

g. Publicity Heather Comba

- The usual monthly accent articles were posted except for January. I missed the deadline. Park slides were posted as required. This year a newsletter was

prepared and sent out by Phyllis Dalglish using a different format and distribution method. Her information and reminders to sign up or come out were appreciated. Thanks Phyllis. This year the park has a Facebook page which members have used to post pictures of our fun events. This had been a great way to let people know we are all about fun.

h. Bowling Supplies

Jerry MacLean

- Sales of grippo, betts and tapes are always top of the list. This year was no different.

i. Instruction Committee

Heather Comba

- We had 5 Open Houses, 11 New Bowler clinics and 4 Be A Better Bowler sessions and an uncounted number of One on One sessions. The themes for the BBB sessions were Vices and Skips given by Cindy Higgins, What went Wrong, using detect and correct software to videotape our deliveries. That session was done by Heather Comba with help from Glenda Courtice and Vince Beal. Planning a Practice was delivered by Heather Comba and Measuring and Rules lead by Paul Courtice. I heard while I was in Mexico the rules ruled the session and the questions just kept coming in.
- We had 21 new bowlers which is 3 more than last year. But the biggest achievement is the number of new bowlers from last year that returned this year. We had all but 5 of our 18 new bowlers from last year return. 5 of these qualified twice for the Club Championship. Ontario Lawn Bowls quote 50% as an average return. We just had a 72% return. You can take the credit. Bowlers return rates are due to good greens, good leadership, well run committees, good variety in play, good fun, good coaching and most important good attitudes from our members. Feel free to smile and keep doing the right things to make new bowlers want more.
- Thanks Vince for stepping up as the New Bowler coach giving Les time to recuperate. Thanks Les for taking our new coaches under your wing last year as we needed their expertise this season. Thanks Mary-Louise for running the Open Houses. Thanks Glenda and Vince for helping with the BBB program. Thanks Paul for doing the session in late February. Thanks Fred, Mary-Louise, Bertie and Phil for helping with the New bowlers not just on Thursday but on many days in the week.
- Rookie of the year. To qualify a bowler must be new to the sport, have taken lessons, attended jitneys and entered tournaments. League play is given credit. The bowler must exhibit proper bowling technique and an interest in learning the rules/etiquette. They should perform minor club tasks and demonstrate an interest in club functions. The Coaching Committee is pleased to announce that several met the criteria but one shone the brightest. John Casey embraced the game, the people and was one big sponge when it came to learning. He jumped into competitions, was there for social events and his sheer joy of the game and constant smile was evident and contagious. The Committee is pleased to announce him as this year's recipient but also wish to thank all our new members for making our club a good club to join.
- We would like our new bowlers, and new members to come forward to have their pictures taken. We wish to welcome you to our club and hope you had a fun

season. Dave Bertrand, Don Bond, Kay and Orvale Byers, John Casey, Joan Dean, Barb and Graham Dunmore, Anne Hobson, Ron Logel, Cheryl McBain, Elaine Osborne, Bud Petican, Vickie and Tony Stam, Jeff Stapledon Arlene and Walt Vandenlangenberg, Freddie Wenzel

- j. Rating Committee Bertie Henry
- The Rating Committee, consisting of myself and 3 others with representation from the Tournament Committee, met 3 times during the season. All bowlers were assessed and rated in accordance with the stated guidelines.
  - We finished the season with 34 Skips, 40 Vices, and 56 leads, a total of 130.
  - I would like to thank the members of the Committee for their time and dedication

- k. Interclub Committee Alice & Jerry MacLean
- Five Interclub visits took place this season beginning Feb 4, 2018
  - 2 with Sarasota, 2 with Sun N Fun and 1 with Kingsgate
  - Results were favorable with the exception of our visit to Sarasota. After the teams of players who had signed up for this event were posted there had to be 10 changes made, which made a big difference in the strength of our teams. 7 of the original players who had signed up to play had a change of plans for one reason or another. As a result of the newer bowlers came forward and bowled on various teams, and that was a good opportunity for them to be introduced to competitive bowling. Thank you to those people, you know who you are.
  - Pretty even scoring with Sun N Fun, but we were tough on Kingsgate.
  - Sarasota, Sun N Fun dates have been set for 2019, and Kingsgate preferred to wait and see how many bowlers they have, however they do want to have a couple of outings with us. We will talk to them in the fall.
  - Thanks to everyone for their co-operation this season. Less phone calls had to be used due to the sign-up system that was used.
  - Thanks to Jerry who is the backbone of keeping me on track. He is so much more tactful than I.

- l. Nominating Committee Bertie Henry
- The Nominating Committee was comprised of myself and 2 other members.
  - I can report that in accordance with the bylaws the nomination list was posted on the appropriate notice board at least 10 days prior to the AGM, as well as being circulated by email to all members. There has been one further nomination for the VP position since the list was posted. The original nominee, Carole Eatock, has since withdrawn her nomination
  - I am pleased to announce your Maple Leaf Lawn Bowling Executive for 2018/19 will be:

President	Jan Collings	Secretary	Phyllis Dalglish
Vice President	John Casey	Treasurer	Jim Judge
Past President	Bertie Henry		

**Be It Resolved That** Standing Committee Reports be accepted as presented. Moved: Jan Collings; Seconded Jack Reid; **Carried**

## 5. Special Committee Reports

- a. South East Division Report, Heather Comba
  - We had 12 USLBA/SED (Southeast division) members this year. Many played in Divisional tournaments and brought home more money than the SED and entry fees. It is not about the money but all about the experience and the envelopes. There were 3 - 6 day events this season. The Comba's and the Courtice's participated in the US Open and won 2 envelopes. The 2nd flight in a fours and Glenda and Carol won the 3rd flight in pairs. Glenda Courtice and Heather Comba ventured out to Arizona for the Southcentral Division Open and a coaching session given by the coach of the USA women's team Jackie Tucker and a past long time Canadian National team player Marlene Cluetinx. The greens were much faster and it took time to master the pace. We did manage to grab one envelope. Kathy Smith, Glenda Courtice and Heather Comba played the Southeast division and we grabbed 5 envelopes. A flight in Fours. Glenda Courtice/Heather Comba came 4th in Pairs. In singles Kathy Smith won silver, Glenda was runner-up in A and Heather won the B flight. It was a good season for SED members from Maple Leaf.

6. Trophies were presented to the following Tournament Champions:

- a. Early Bird Tournament – Don Heywood, Jerry MacLean, Wendy Antonsen
- b. Ladies Only Tournament – Francine Beal, Christine Garner, and Marjorie Jones
- c. Men's Only Tournament – Vince Beal, Paul Garrod and Frank Phillips
- d. Presidents Trophy Tournament – Warren Galliene, Sheldon Jobb
- e. Men's Singles Tournament – Don Heywood, Runner-Up Paul Courtice
- f. Ladies Singles Tournament – Glenda Courtice, runner up – Heather Comba
- g. Charlotte Trophy Tournament – Shirley Judge, Ken Catherwood, Cheryl McBain
- h. Leads and Vices Tournament – Susan Butler, Bill Santin, Sandra Fowler
- i. Aussie Pairs Tournament – Miles McEvoy, Pat McEvoy
- j. Combo Fours – Joelle Russell, Ken Catherwood, Guy Montanero, Phyllis Dalgleish
- k. Maple Leaf Trophy Tournament – Gary Campbell, Pat McEvoy, Russ Dean
- l. Club Championship Tournament – Paul Garrod, Christine Garner, Russ Dean
- m. Fixed League Tournament – Miles McEvoy, Pat McEvoy, Paul Garrod
- n. Leads and Vices Fixed League – Tony and Vicki Stam

7. New Business – Input from the membership

- a. Question was raised about when we make a donation to the corporation does the money just go into their general funds? Response from Bertie was that we usually specify what we would like to see the funds we donate spent on.

8. Motion to Adjourn – Moved Nancy Latimer, Seconded John Casey, **Carried**